

1 **HOUSE OF REPRESENTATIVES - FLOOR VERSION**

2 STATE OF OKLAHOMA

3 2nd Session of the 60th Legislature (2026)

4 COMMITTEE SUBSTITUTE
5 FOR
6 HOUSE BILL NO. 3416

By: Strom, West (Josh), Archer,
Crosswhite Hader,
Dobrinski, Stinson and
Fugate

7
8
9 COMMITTEE SUBSTITUTE

10 An Act relating to counties and county officers;
11 amending 19 O.S. 2021, Section 1501, as last amended
12 by Section 1, Chapter 85, O.S.L. 2025 (19 O.S. Supp.
13 2025, Section 1501), which relates to county
14 purchasing; permitting county purchasing agent to
15 solicit quotes; amending 19 O.S. 2021, Section 1505,
16 as last amended by Section 2, Chapter 85, O.S.L. 2025
17 (19 O.S. Supp. 2025, Section 1505), which relates to
18 procedures for the operation of county government;
19 removing language for clarity; repealing 19 O.S.
20 2021, Section 1801, which relates to reverse auction
21 bidding; and providing an effective date.

22 BE IT ENACTED BY THE PEOPLE OF THE STATE OF OKLAHOMA:

23 SECTION 1. AMENDATORY 19 O.S. 2021, Section 1501, as
24 last amended by Section 1, Chapter 85, O.S.L. 2025 (19 O.S. Supp.
25 2025, Section 1501), is amended to read as follows:

26 Section 1501. A. The county purchasing agent:

27 1. Shall, within the amount of the unencumbered balance, make
28 all purchases that are paid from county funds for the various

1 institutions, departments, officers, and employees of the county,
2 except at public auctions and as otherwise provided for by law;

3 2. May make purchases for political subdivisions of this state
4 within the county if authorized by appropriate action of the
5 governing board or body of the political subdivision affected;

6 3. Shall make purchases and rental or lease-purchase agreements
7 only after following the bidding procedures as provided for by law,
8 except:

9 a. when the purchase does not exceed Twenty-five Thousand
10 Dollars (\$25,000.00) by department. All purchases
11 made pursuant to this subparagraph shall be by a
12 single purchase order. Splitting purchase orders
13 which would result in paying an amount in excess of
14 the limitations specified in this subparagraph is
15 expressly prohibited. Any person convicted of
16 violating the provisions of this subparagraph shall be
17 guilty of a misdemeanor and such person shall forfeit
18 the person's position or office,

19 b. when the total payments of a rental or lease-purchase
20 agreement do not exceed the current bid limit as
21 established in subparagraph a of this paragraph,

22 c. when articles and items are covered by single-source
23 contracts,

24

- 1 d. service or maintenance contracts on equipment or
2 machinery which are entered into at the time of the
3 purchase of the equipment or machinery,
- 4 e. purchases made pursuant to a blanket purchase order as
5 provided for in Section 310.8 of Title 62 of the
6 Oklahoma Statutes,
- 7 f. when materials for road or bridge improvements do not
8 exceed Seven Dollars (\$7.00) per yard or per ton,
- 9 g. purchases of fuel if the county purchasing agent
10 obtains quotes from at least three vendors prior to
11 the purchase and the lowest and best quote is
12 selected. Documentation of these quotes shall be
13 recorded in the permanent records of the clerk,
- 14 h. purchases of tools, apparatus, machinery, or equipment
15 from a state agency or a political subdivision of the
16 state as provided for in subsection C of Section 421.1
17 of this title,
- 18 i. purchases of food for prisoners incarcerated in the
19 county jail; provided, in counties having a population
20 in excess of one hundred thousand (100,000) persons,
21 the county purchasing agent shall follow bidding
22 procedures as provided by law unless the county
23 purchasing agent obtains quotes pursuant to the whole
24 total of food items requisitioned prior to the

1 purchase and the lowest and best quote is selected.

2 Documentation of these quotes shall be recorded in the
3 permanent records of the county clerk,

4 j. when a county solicits bids for the purchase of
5 processed native materials for road and bridge
6 improvements, the county may accept all bids received,
7 with the lowest and best bid from those accepted to be
8 selected at the time of opening of any construction
9 project. The selection of the bid shall be based upon
10 availability, bid price, and transportation costs,

11 k. when a vendor has been selected as the lowest and best
12 bidder to furnish a particular item or items to the
13 county during a specified time period and in the event
14 the vendor is unable to perform, the purchasing agent
15 may solicit ~~telephone~~ quotes for the item or items
16 needed or select the next lowest and best bidder from
17 the list of qualified bidders and provide for the
18 purchase of the items at the lowest and best quote
19 available. All vendors submitting bids for the
20 specific product or service will be considered at or
21 below the amount they bid,

22 l. when considering the purchase of an item or items from
23 the state bid list as provided by the Office of
24 Management and Enterprise Services or the General

1 Services Administration, if the same exact item is
2 available from a local vendor at or below the price
3 listed on the state bid list or the General Services
4 Administration list, the item may be obtained from the
5 vendor,

6 m. any item or items bid by the Office of Management and
7 Enterprise Services which may be purchased by the
8 county, provided the vendor is willing to supply the
9 item or items to the county at the bid price,

10 n. when a county obtains proceeds from the sale of its
11 property at a public auction, that county may use
12 those proceeds to acquire items previously identified
13 as needed by the county at the same public auction
14 pursuant to subsection D of Section 1505 of this
15 title,

16 o. when an item or items have been competitively bid by a
17 county, or on behalf of a group of counties, provided:

18 (1) the notice to bidders shall list each county
19 which may participate in the purchase of the item
20 or items being bid,

21 (2) the notice of bid is advertised, as provided by
22 law, in each of the counties which may
23 participate in the purchase of the item or items,
24

1 (3) all vendors on the list of qualified bidders of
2 each participating county who offer the item or
3 items for sale received notice of the bid
4 request, and

5 (4) the vendor awarded the bid is willing and able to
6 provide the item or items at the bid price,

7 p. counties may participate in a nationwide purchasing
8 program sponsored by the national association
9 representing counties and local cooperative
10 procurement agreements entered into by the counties
11 and other local jurisdictions or any other
12 competitively bid nationwide purchasing program, or

13 q. when the Governor declares an emergency in a county,
14 the district attorney of that county shall have the
15 authority to temporarily waive competitive bidding
16 procedures for purchases that may expedite a response
17 to the emergency situation. This temporary waiver
18 shall be in addition to any powers exercised pursuant
19 to Section 683.11 of Title 63 of the Oklahoma
20 Statutes.

21 The purchases shall be paid by attaching properly itemized
22 invoices, as described in Section 1505 of this title, to a purchase
23 order which has been prepared by the county purchasing agent and
24

1 submitting both to the county clerk for filing, encumbering, and
2 consideration for payment by the board of county commissioners;

3 4. Shall not furnish any supplies, materials, equipment, or
4 other articles, except upon receipt of a requisition signed by a
5 county officer. Written requisitions will not be required for
6 blanket purchase orders as provided for in Section 310.8 of Title 62
7 of the Oklahoma Statutes. Each county officer may designate not
8 more than two employees who also shall be authorized to sign
9 requisitions in the absence of the county officer. A written
10 designation of the employees shall be filed with the county clerk
11 and shall be entered in the minutes of the board of county
12 commissioners. The county may designate two individuals who are not
13 county employees for each of the following entities within the
14 county to act as receiving and requisitioning officers:

- 15 a. fire protection districts organized and operated
16 pursuant to the provisions of Sections 901.1 through
17 901.29 of this title,
- 18 b. fire protection services established pursuant to the
19 provisions of Section 351 of this title,
- 20 c. volunteer or full-time fire departments established
21 pursuant to Section 592 of Title 18 of the Oklahoma
22 Statutes, and

23
24

1 d. municipal fire departments organized and operated
2 pursuant to the provisions of Sections 29-101 through
3 29-115 of Title 11 of the Oklahoma Statutes.

4 A written designation of these individuals shall be filed with
5 the county clerk and shall be entered in the minutes of the board of
6 county commissioners meeting in which the designations are made.

7 Further, entities described in subparagraphs a, b, c, and d of this
8 paragraph, choosing to have any nonemployee of the county designated
9 as a receiving and requisitioning officer shall provide evidence of
10 blanket bond coverage or employee dishonesty liability insurance for
11 each such designee;

12 5. Shall make lease or lease-purchase agreements for road
13 machinery and equipment if the county has adequate funds
14 appropriated during any fiscal year for such purpose and only after
15 following the bidding procedures as provided for in Section 1505 of
16 this title. The term of any lease or lease-purchase agreement
17 authorized pursuant to this paragraph may be for any period up to
18 one (1) year; provided, the term shall not extend beyond the end of
19 any fiscal year, with an option to renew such agreement subject to
20 the requirement that adequate funds are appropriated during the
21 fiscal year by the county for such purpose. The Office of the State
22 Auditor and Inspector shall be notified by the county of the terms
23 and conditions of a lease or lease-purchase agreement authorized
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1 pursuant to this paragraph before any such agreement is made by the
2 county purchasing agent; and

3 6. Shall perform such other duties as may be delegated by the
4 appointing authority or as may be provided for by law.

5 B. Each department of county government needing repairs to
6 equipment, machinery, or vehicles shall make estimates and
7 requisition a purchase order from the county purchasing agent for
8 repairs not in excess of Ten Thousand Dollars (\$10,000.00). Repairs
9 in excess of Ten Thousand Dollars (\$10,000.00) shall be submitted on
10 a blanket purchase order as provided in Section 310.8 of Title 62 of
11 the Oklahoma Statutes.

12 C. Each department of county government needing repairs to
13 heavy equipment, meaning equipment in excess of ten thousand
14 (10,000) pounds, shall make estimates and requisition a purchase
15 order from the county purchasing agent for repairs not in excess of
16 Thirty Thousand Dollars (\$30,000.00). Repairs in excess of Thirty
17 Thousand Dollars (\$30,000.00) shall be submitted on a blanket
18 purchase order as provided in Section 310.8 of Title 62 of the
19 Oklahoma Statutes.

20 SECTION 2. AMENDATORY 19 O.S. 2021, Section 1505, as
21 last amended by Section 2, Chapter 85, O.S.L. 2025 (19 O.S. Supp.
22 2025, Section 1505), is amended to read as follows:

23 Section 1505. The following procedures shall be used by
24 counties for the requisition, purchase, lease-purchase, rental, and

1 receipt of supplies, materials, road and bridge construction
2 services, and equipment, ~~and other services, except for professional~~
3 ~~services as defined in Section 803 of Title 18 of the Oklahoma~~
4 ~~Statutes,~~ for the maintenance, operation, and capital expenditures
5 of county government unless otherwise provided for by law.

6 A. The procedure for requisitioning items for county offices
7 shall be as follows:

8 1. The requesting department shall prepare a requisition form
9 in triplicate. The requisition shall contain any specifications for
10 an item as deemed necessary by the requesting department. The form
11 shall be prescribed by the State Auditor and Inspector;

12 2. The requesting department shall retain a copy of the
13 requisition and forward the original requisition and a copy to the
14 county purchasing agent; and

15 3. Upon receipt of the requisition, the county purchasing
16 agent, within two (2) working days, shall begin the bidding and
17 purchasing process as provided for in this section. Nothing in this
18 section shall prohibit the transfer of supplies, materials, or
19 equipment between county departments upon a written agreement
20 between county officers.

21 B. The bid procedure for selecting a vendor for the purchase,
22 lease-purchase, or rental of supplies, materials, equipment, and
23 services used by a county shall be as follows:

24

1 1. The county purchasing agent shall request written
2 recommendations from all county officers pertaining to needed or
3 commonly used supplies, materials, road and bridge construction
4 services, equipment, and services. From such recommendations and
5 available requisition, purchase, or inventory records, the county
6 purchasing agent shall prepare a list of items needed or commonly
7 used by county officers. The county purchasing agent shall request
8 from the Purchasing Division or from the Information Services
9 Division in the case of information technology and telecommunication
10 goods and services of the Office of Management and Enterprise
11 Services all contracts quoting the price the state is paying for the
12 items. The county purchasing agent shall either request the
13 Purchasing Division or the Information Services Division of the
14 Office of Management and Enterprise Services, as applicable, to make
15 the purchase for the county or the county purchasing agent shall
16 solicit bids for unit prices on the items for periods of not to
17 exceed twelve (12) months in the manner described in paragraph 2 of
18 this subsection. If the county purchasing agent receives a
19 requisition for an item for which the county purchasing agent does
20 not have a current bid, the county purchasing agent shall request
21 from the Purchasing Division or the Information Services Division of
22 the Office of Management and Enterprise Services, as applicable, all
23 contracts quoting the price the state is paying for the item. The
24 county purchasing agent shall either request the Purchasing Division

1 or the Information Services Division of the Office of Management and
2 Enterprise Services, as applicable, to make the purchase for the
3 county or the county purchasing agent shall solicit bids in the
4 manner described in paragraph 2 of this subsection. Nothing in this
5 paragraph shall prohibit bids from being taken on an item currently
6 on a twelve-month bid list, at any time deemed necessary by the
7 county purchasing agent. Whenever the county purchasing agent deems
8 it necessary to take a bid on an item currently on a twelve-month
9 bid list, the reason for the bid shall be entered into the minutes
10 of the board of county commissioners;

11 2. Bids shall be solicited by mailing or emailing a notice to
12 all persons or firms who have made a written request of the county
13 purchasing agent that they be notified of such bid solicitation and
14 to all other persons or firms who might reasonably be expected to
15 submit bids. Notice of solicitation of bids shall also be published
16 one time in a newspaper of general circulation in the county.
17 Notices shall be mailed and published at least ten (10) days prior
18 to the date on which the bids are opened. Proof of the mailing or
19 emailing shall be made by the affidavit of the person mailing or
20 emailing the request for bids and shall be made a part of the
21 official records of the county purchasing agent. The notice shall
22 specify whether the county will consider written bids, electronic
23 bids, or both; the decision to exclusively consider either written
24 bids or electronic bids shall be determined pursuant to an

1 affirmative vote of the board of county commissioners. Whenever any
2 prospective supplier or vendor dealing in or listing for sale any
3 particular item or article required to be purchased or acquired by
4 sealed bids fails to enter or offer a sealed bid for three
5 successive bid solicitations, the name of the supplier or vendor may
6 be dropped from the mailing lists of the board of county
7 commissioners;

8 3. The sealed bids received from vendors and the state contract
9 price received from the applicable division of the Office of
10 Management and Enterprise Services shall be given to the county
11 clerk by the county purchasing agent. The county clerk shall
12 forward the sealed bids and state contract price, if any, to the
13 board of county commissioners;

14 4. The board of county commissioners, in an open meeting, shall
15 open the sealed bids and compare them to the state contract price.
16 The board of county commissioners shall select the lowest and best
17 bid based upon, if applicable, the availability of material and
18 transportation cost to the job site within thirty (30) days of the
19 meeting. For any special item not included on the list of needed or
20 commonly used items, the requisitioning official shall review the
21 bids and submit a written recommendation to the board before final
22 approval. The board of county commissioners shall keep a written
23 record of the meeting as required by law, and any time the lowest
24 bid was not considered to be the lowest and best bid, the reason for

1 such conclusion shall be recorded. Whenever the board of county
2 commissioners rejects the written recommendation of the
3 requisitioning official pertaining to a special item, the reasons
4 for the rejection shall be entered in their minutes and stated in a
5 letter to the requisitioning official and county purchasing agent;

6 5. The county purchasing agent shall notify the successful
7 bidders and shall maintain a copy of the notification. The county
8 purchasing agent shall prepare and maintain a vendors list
9 specifying the successful bidders and shall notify each county
10 officer of the list. The county purchasing agent may remove any
11 vendor from such list who refuses to provide goods or services as
12 provided by contract if the removal is authorized by the board of
13 county commissioners. The county purchasing agent may make
14 purchases from the remaining bidders for a price at or below the bid
15 price; and

16 6. When bids have been solicited as provided for by law and no
17 bids have been received, the procedure shall be as follows:

18 a. the county purchasing agent shall determine if
19 potential vendors are willing to commit to a firm
20 price for a reduced period of time, and, if such is
21 the case, the bid procedure described in this
22 subsection shall be followed,

23 b. if vendors are not willing to commit to a firm price
24 for a reduced period, the purchasing agent shall

1 solicit and record at least three quotes of current
2 prices available to the county and authorize the
3 purchase of goods or services based on the lowest and
4 best quote as it becomes necessary to acquire such
5 goods or services. The quotes shall be recorded on a
6 form prescribed by the State Auditor and Inspector and
7 shall be attached to the purchase order and filed with
8 the county clerk's copy of the purchase order. Any
9 time the lowest quote was not considered to be the
10 lowest and best quote, the reason for this conclusion
11 shall be recorded by the county purchasing agent and
12 transmitted to the county clerk, or

13 c. if three quotes are not available, a memorandum to the
14 county clerk from the county purchasing agent shall
15 describe the basis upon which a purchase is
16 authorized. The memorandum shall state the reasons
17 why the price for such a purchase is the lowest and
18 best under the circumstances. The county clerk shall
19 then attach the memorandum to the county clerk's copy
20 of the purchase order and file both in the office of
21 the county clerk.

22 C. After selection of a vendor, the procedure for the purchase,
23 lease-purchase, or rental of supplies, materials, road and bridge
24

1 construction services, equipment, and services used by a county
2 shall be as follows:

3 1. The county purchasing agent shall prepare a purchase order
4 in quadruplicate and submit it with a copy of the requisition to the
5 county clerk;

6 2. The county clerk shall then encumber the amount stated on
7 the purchase order and assign a sequential number to the purchase
8 order;

9 3. If there is an unencumbered balance in the appropriation
10 made for that purpose by the county excise board, the county clerk
11 shall so certify in the following form:

12 "I hereby certify that the amount of this encumbrance has been
13 entered against the designated appropriation accounts and that this
14 encumbrance is within the authorized available balance of the
15 appropriation.

16 Dated this _____ day of _____, 20__.

17 _____

18 County Clerk/Deputy

19 of _____ County".

20 In instances where it is impossible to ascertain the exact amount of
21 the indebtedness sought to be incurred at the time of recording the
22 encumbrance, an estimated amount may be used. No purchase order
23 shall be valid unless signed by the county purchasing agent and
24 certified by the county clerk; and

1 4. The county clerk shall file the original purchase order and
2 return three copies to the county purchasing agent who shall file a
3 copy, retain a copy for the county road and bridge inventory officer
4 if the purchase order is for the purchase of equipment, supplies, or
5 materials for the construction or maintenance of roads and bridges,
6 and submit the other copy to the receiving officer of the requesting
7 department.

8 D. 1. The procedure for the purchase of supplies, materials,
9 equipment, and services at public auction or by sealed bid to be
10 used by a county shall be as follows:

- 11 a. the county purchasing agent shall prepare a purchase
12 order in quadruplicate and submit it with a copy of
13 the requisition to the county clerk,
- 14 b. the county clerk shall then encumber the amount stated
15 on the purchase order and assign a sequential number
16 to the purchase order,
- 17 c. if there is an unencumbered balance in the
18 appropriation made for that purpose by the county
19 excise board, the county clerk shall so certify in the
20 following form:
21 "I hereby certify that the amount of this encumbrance
22 has been entered against the designated appropriation
23 accounts and that this encumbrance is within the
24 authorized available balance of the appropriation.

1 Dated this _____ day of _____, 20__.

2 _____
3 County Clerk/Deputy

4 of _____ County".

5 In instances where it is impossible to ascertain the
6 exact amount of the indebtedness sought to be incurred
7 at the time of recording the encumbrance, an estimated
8 amount may be used. No purchase order shall be valid
9 unless signed by the county purchasing agent and
10 certified by the county clerk, and

- 11 d. the county clerk shall file the original purchase
12 order and return three copies to the county purchasing
13 agent who shall file a copy, retain a copy for the
14 county road and bridge inventory officer if the
15 purchase order is for the purchase of equipment,
16 supplies, or materials for the construction or
17 maintenance of roads and bridges, and submit the other
18 copy to the receiving officer of the requesting
19 department.

20 2. The procedure for the purchase of supplies, materials, and
21 equipment at a public auction when the purchase will be made with
22 the proceeds from the sale of county property at the same public
23 auction is as follows:

- 1 a. the purchasing agent shall cause such items being sold
2 to be appraised in the manner determined in Section
3 421.1 of this title,
- 4 b. the county purchasing agent shall prepare a purchase
5 order in quadruplicate and submit it with a copy of
6 the requisition to the county clerk,
- 7 c. the county clerk shall then encumber the amount of the
8 appraised value and any additional funds obligated by
9 the county on the purchase order and assign a
10 sequential number to the purchase order,
- 11 d. the county clerk shall certify that the amount of the
12 encumbrance is equal to the appraised value of the
13 item being sold plus any additional funds obligated by
14 the county. In effect, the recording of the
15 encumbrance is an estimate that is authorized by law.
16 No purchase order shall be valid unless signed by the
17 county purchasing agent and certified by the county
18 clerk,
- 19 e. the county clerk shall file the original purchase
20 order and return three copies to the county purchasing
21 agent who shall file a copy, retain a copy for the
22 county road and bridge inventory officer if the
23 purchase order is for the purchase of equipment,
24 supplies, or materials for the construction or

1 maintenance of roads and bridges, and submit the other
2 copy to the receiving officer of the requesting
3 department, and

4 f. a purchase shall not be bid until such time that the
5 appraised item or items are sold. Any item or items
6 purchased shall not exceed the appraised value plus
7 any additional funds obligated by the county or the
8 actual selling price of the item or items, whichever
9 is the lesser amount.

10 E. The procedure for the receipt of items shall be as follows:

11 1. A receiving officer for the requesting department shall be
12 responsible for receiving all items delivered to that department;

13 2. Upon the delivery of an item, the receiving officer shall
14 determine if a purchase order exists for the item being delivered;

15 3. If no such purchase order has been provided, the receiving
16 officer shall refuse delivery of the item;

17 4. If a purchase order is on file, the receiving officer shall
18 obtain a delivery ticket, bill of lading, or other delivery document
19 and compare it with the purchase order. If any item is back-
20 ordered, the back order and estimated date of delivery shall be
21 noted in the receiving report;

22 5. The receiving officer shall complete a receiving report in
23 quadruplicate which shall state the quantity and quality of goods
24 delivered. The receiving report form shall be prescribed by the

1 State Auditor and Inspector. The person delivering the goods shall
2 acknowledge the delivery by signature, noting the date and time;

3 6. The receiving officer shall file the original receiving
4 report and submit:

5 a. a copy of the purchase order and a copy of the
6 receiving report to the county purchasing agent, and

7 b. a copy of the receiving report with the delivery
8 documentation to the county clerk;

9 7. The county purchasing agent shall file a copy of the
10 purchase order and a copy of the receiving report;

11 8. Upon receipt of the original receiving report and the
12 delivery documentation, the county clerk shall maintain a file until
13 such time as an invoice is received from the vendor;

14 9. The invoice shall state the name and address of the vendor
15 and must be sufficiently itemized to clearly describe each item
16 purchased, the unit price when applicable, the number or volume of
17 each item purchased, the total price, the total purchase price, and
18 the date of the purchase;

19 10. Upon receipt of an invoice, the county clerk shall compare
20 the following documents:

21 a. requisition,

22 b. purchase order,

23 c. invoice with noncollusion affidavit as required by
24 law,

1 d. receiving report, and

2 e. delivery document.

3 The documents shall be available for public inspection during
4 regular business hours; and

5 11. If the documents conform as to the quantity and quality of
6 the items, the county clerk shall prepare a warrant for payment
7 according to procedures provided for by law.

8 F. The following procedures are for the processing of purchase
9 orders:

10 1. The purchasing agent shall be allowed up to three (3) days
11 to process purchase orders to be presented to the board of county
12 commissioners for consideration and payment. Nothing herein shall
13 prevent the purchasing agent from processing or the board of county
14 commissioners from consideration and payment of utilities, travel
15 claims, and payroll claims;

16 2. The board of county commissioners shall consider the
17 purchase orders so presented and act upon the purchase orders, by
18 allowing in full or in part or by holding for further information or
19 disallowing the same. The disposition of purchase orders shall be
20 indicated by the board of county commissioners, showing the amounts
21 allowed or disallowed, and shall be signed by at least two members
22 of the board of county commissioners. Any claim held over for
23 further information shall be acted upon by allowing or disallowing
24 same at any future meeting of the board held within seventy-five

1 (75) days from the date of filing of the purchase order. Any
2 purchase order not acted upon within the seventy-five (75) days from
3 the date of filing shall be deemed to have been disallowed, but such
4 disallowance shall not prevent the refiling of the purchase order at
5 the proper time; and

6 3. Whenever any allowance, either in whole or in part, is made
7 upon any purchase order presented to the board of county
8 commissioners and is accepted by the person making the claim, such
9 allowance shall be a full settlement of the entire purchase order
10 and provided that the cashing of warrant shall be considered as
11 acceptance by the claimant.

12 G. The procedure upon consumption or disposal of supplies,
13 materials, or equipment shall be as follows:

14 1. For consumable road or bridge items or materials, a
15 quarterly report of the road and bridge projects completed during
16 such period shall be prepared and kept on file by the consuming
17 department. The quarterly report may be prepared and kept
18 electronically by the consuming department. The report shall
19 contain a record of the date, the place, and the purpose for the use
20 of the road or bridge items or materials. For purposes of
21 identifying county bridges, the board of county commissioners shall
22 number each bridge subject to its jurisdiction; and

23 2. For disposal of all equipment ~~and information technology and~~
24 ~~telecommunication goods~~ which originally cost more than Five Hundred

1 Dollars (\$500.00), resolution of disposal shall be submitted by the
2 officer on a form prescribed by the Office of the State Auditor and
3 Inspector to the board of county commissioners. The approval of the
4 resolution of disposal shall be entered into the minutes of the
5 board.

6 H. Inventory forms and reports shall be retained for not less
7 than two (2) years after all audit requirements for the state and
8 federal government have been fulfilled and after any pending
9 litigation involving the forms and reports has been resolved.

10 I. The procedures provided for in this section shall not apply
11 when a county officer certifies that an emergency exists requiring
12 an immediate expenditure of funds. Such an expenditure of funds
13 shall not exceed Five Thousand Dollars (\$5,000.00). The county
14 officer shall give the county purchasing agent a written explanation
15 of the emergency. The county purchasing agent shall attach the
16 written explanation to the purchase order. The purchases shall be
17 paid by attaching a properly itemized invoice, as described in this
18 section, to a purchase order which has been prepared by the county
19 purchasing agent and submitting them to the county clerk for filing,
20 encumbering, and consideration for payment by the board of county
21 commissioners.

22 J. The county purchasing agent may authorize county purchasing
23 officers to make acquisitions through the state purchase card
24 program as authorized by the State Purchasing Director in accordance

1 with Section 85.5 of Title 74 of the Oklahoma Statutes and defined
2 in Section 85.2 of Title 74 of the Oklahoma Statutes. A purchase
3 cardholder shall sign a purchase card agreement prior to becoming a
4 cardholder and attend purchase card procedure training as required
5 by the State Purchasing Director. Complete descriptions of
6 purchases made by county government entities shall be published as
7 warrants required to be published pursuant to Sections 444 and 445
8 of this title.

9 K. Nothing in this section shall prohibit counties from
10 providing material and/or services bids on the twelve-month bid list
11 to all road and bridge projects and contracts. All non-road and
12 bridge related construction contracts shall refer to subsection A of
13 Section 103 of Title 61 of the Oklahoma Statutes.

14 SECTION 3. REPEALER 19 O.S. 2021, Section 1801, is
15 hereby repealed.

16 SECTION 4. This act shall become effective November 1, 2026.

17
18 COMMITTEE REPORT BY: COMMITTEE ON GOVERNMENT OVERSIGHT, dated
19 03/09/2026 - DO PASS, As Amended.
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